

PRIVATE & CONFIDENTIAL

AUDITORS' REPORT

AND

FINANCIAL STATEMENT

OF

PROJECT # 1

Transformation Center PROJECT

OF

**SOCIETY FOR INTERNATIONAL MINISTRIES (SIM)
BANGLADESH**

FOR THE YEAR ENDED 30 JUNE 2022

SUBMITTED BY



ATA KHAN & CO.

Chartered Accountants

67, MOTIJHEEL COMMERCIAL AREA

DHAKA-1000, BANGLADESH

PHONES: 9560933, 9552833, FAX: 880-2-9567351

MOBILE: 01819-228521

Email: maqbul.ahmed@yahoo.com

Website: www.atakhanca.com



ATA KHAN & CO.

Chartered Accountants

A PARTNERSHIP FIRM

.....since 1959

67, MOTIJHEEL COMMERCIAL AREA

(1ST FLOOR), DHAKA-1000, BANGLADESH

TEL: OFF: 880-2-9560933, 9560716

FAX: 880-2-9567351, MOBILE: 01819-228521

Email: maqbul.ahmed@yahoo.com

Website: www.atakhanca.com

INDEPENDENT AUDITORS' REPORT

TO

**THE COUNTRY DIRECTOR OF SOCIETY FOR INTERNATIONAL MINISTRIES (SIM)
BANGLADESH**

Report on the Financial Statements

We have audited the financial statements of "Transformation center project" of Society for International Ministries (SIM) Bangladesh, which comprise Balance sheet as at 30 June 2022, Statement of Income & Expenditure, Statement of Receipts and Payments for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements give a true and fair view, in all material respects, of the Balance sheet of the "Transformation center project" of Society for International Ministries (SIM) Bangladesh as at 30 June 2022, and of its financial performance and its Receipts & Payments for the year then ended in accordance with international financial reporting standards and other applicable rules and regulation.

Basis for opinion

We conducted our audit in accordance with international Standards on Auditing. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Organization in accordance with the international ethics Standards board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with ethical requirements that are relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for audit opinion.

Other Information:

Management of SIM Bangladesh is responsible for the other information. The other information comprises all of the information in the Annual report other than the financial statements and our auditors' report thereon. The executive committee is responsible for the other information.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements and Internal Controls:

Management of SIM Bangladesh is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards and other applicable rules and regulations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

1(i)





In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process

Auditors' Responsibilities for the Audit of the Financial Statements:

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.





From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Report on other Legal and Regulatory Requirements:

- (a) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof;
- (b) in our opinion, proper books of account as required by law have been kept by the Organization so far as it appeared from our examination of those books; and
- (c) the organization's financial statements dealt with by the report are in agreement with the books of account.

Dated: Dhaka,
12-Sep-2022

Maqbul Ahmed, FCA
ICAB Enrollment No-587
Managing Partner
ATA KHAN & CO.
Chartered Accountants

DVC:2209120587AS714495



Society for International Ministries (SIM) Bangladesh
Transformation Center Project # 1
Balance Sheet
As of 30-06-2022

Particulars	Notes	Amount in Taka	
		30-06-2022	30-06-2021
Assets			
Fixed assets	3	128,883	109,044
Cash & Bank Balance	4	476,900	2,196,045
		<u>605,783</u>	<u>2,305,090</u>
Fund and liabilities			
Fund Account	6	289,304	2,081,955
Gratuity	7	316,479	223,135
		<u>605,783</u>	<u>2,305,090</u>


The accompanying notes form an integral part of these financial statements.


Director (Finance & Accounts)
SIM Bangladesh


Director
SIM Bangladesh

Signed as per our annexed report of even date.

Dated : Dhaka
12-Sep-2022


Maqbul Ahmed, FCA
ICAB Enrollment No-587
Managing Partner
ATA KHAN & CO.
Chartered Accountants
DVC: 2209120587AS714495



Society for International Ministries (SIM) Bangladesh

Transformation Center Project # 1

Statement of Income & Expenditure

For the year ended 30-06-2022

Particulars	Notes	Amount in Taka	
		2021-2022	2020-2021
Income			
Foreign Donation Projects		5,088,000	8,588,085
Local Income Projects	8.00	12,992	58,770
		5,100,992	8,646,855
Expenditure			
Furniture & fixture repairing		48,745	47,654
Supplies	9.00	76,792	37,857
Salary and honorarium	10.00	4,451,760	3,795,350
Educational instrument		163,914	97,127
Office instrument		8,390	9,100
Training		27,374	14,898
Seminar/Conferences		255,129	5,265
Entertainment		122,273	60,599
Travelling Cost		50,323	40,657
Contingency	11.00	16,880	12,068
Accommodation (Office Institution)	12.00	1,090,000	983,965
Communication		32,628	27,871
Utility		73,463	57,167
Write Off		-	11,109
Depreciation		42,962	36,350
VAT	05.00	239,299	201,461
Other Expense	13.00	193,711	136,954
Total Expense		6,893,644	5,575,452
Surplus/Deficit		(1,792,651)	3,071,403
		5,100,992	8,646,855

The accompanying notes form an integral part of these financial statements

Director (Finance & Accounts)
SIM Bangladesh

Director
SIM Bangladesh

Signed as per our annexed report of even date.

Maqbul Ahmed, FCA
ICAB Enrollment No-587

Managing Partner

ATA KHAN & CO.

Chartered Accountants

DVC: 2209120587AS714495

Dated : Dhaka
12-Sep-2022



Society for International Ministries (SIM) Bangladesh
Transformation Center Project # 1
Statement of Receipts & Payments
For the year ended 30-06-2022

Particulars	Notes	Amount in Taka	
		2021-2022	2020-2021
Opening Balance:			
Cash in Hand		148,535	106,852
Cash at Bank		2,047,510	318,750
		2,196,045	425,602
Receipts			
Foreign Donation		5,088,000	8,588,085
Local Income	8.00	12,992	58,770
Gratuity	7.00	93,344	72,530
		5,194,336	8,719,385
Total		7,390,382	9,144,987
Payments			
Furniture & fixture repairing		48,745	47,654
Equipment		62,800	61,229
Supplies	9.00	76,792	37,857
Salary and honorarium	10.00	4,451,760	3,795,350
Educational instrument		163,914	97,127
Office instrument		8,390	9,100
Training		27,374	14,898
Seminar/Conferences		255,129	5,265
Entertainment		122,273	60,599
Travelling Cost		50,323	40,657
Gratuity	7.00	-	30,997
Accommodation (Office Institution)	12.00	1,090,000	983,965
Loan Refund to Proj 2		-	1,328,723
Communication		32,628	27,871
Utility		73,463	57,167
VAT		239,299	201,461
Other Expense	13.00	193,711	136,954
Contingency	11.00	16,880	12,068
Total Payment		6,913,481	6,948,942
		476,900	2,196,045
Closing Balance:			
Cash in Hand		137,063	148,535
Cash at Bank		339,837	2,047,510
		476,900	2,196,045
Total		7,390,382	9,144,987

The accompanying notes form an integral part of these financial statements.


Director (Finance & Accounts)
SIM Bangladesh


Director
SIM Bangladesh



Society for International Ministries (SIM) Bangladesh
Transformation Center Project # 1
Policy Note and Notes to the Financial Statement
For the year ended 30 June 2022

1.

a. **Legal Status:**

Society for International Ministries (SIM), a Non-Government voluntary organization is registered under the Foreign Donations (Voluntary Activities) Regulation ordinance 1978 vide registration No. DSW/FDO/R-105 dated 3 September 1981 with NGO affairs Bureau, Bangladesh.

b. **Background**

SIM Bangladesh began their work in Bangladesh in 1958. They came with desire to assist in the overall uplift of the country through development works with people of any race or creed in the context of the community where they live. It seeks to build people's capacity to improve their quality of life physically, socially and morally, with the goal of helping people to become all that they were created to be.

c. **Project background and its activities**

The overall objective of this Project is the development of human resources, through which SIM as an NGO aims to assist the Government in meeting its objectives as set out in the document, 'Unlocking the Potential: A National Strategy for Accelerated Poverty Reduction.' (October 2005). This states that 'the principal goal of the Bangladesh Government's economic policy is to reduce poverty so as to gradually lift the vast majority of the people above the poverty line and improve the quality of life for the average citizen' (1.1). This Community Resources Development Project consists of two programmes and two posts serving the work of SIM Bangladesh generally: Area Director, Language and Culture Advisor.

I. Community Development Program (Expanding)

By the end of the 5 year proforma period, CDP plans to improve the livelihood of thousands of rural Bangladeshis. The project will alleviate poverty in our target areas through agricultural training and partnerships, and through rural cooperative savings groups. Target communities will be empowered through training in adult literacy and healthy lifestyle and practices, particularly among women and children. This Program now incorporates the Mother and Child Health Program, which was a separate Program under the previous Proforma (2002-7).



II Kushtia Development Program (New Project)

This Project aims to provide assistance, training and resource development in a variety of areas that will enable and encourage the further development of this urban community. Areas for development will include Spoken English Instruction, Computer Instruction and Physiotherapy Services.

III. Area Director

This person acts as the Chief Executive of SIM Bangladesh, and is responsible for all Projects of the NGO in this country, and is the legal representative of SIM International in Bangladesh.

IV. Language and Culture Advisor

This person is responsible for providing linguistic and cultural advice, awareness and consultation as needed to all the projects and programs of SIM Bangladesh, as well as other individuals and organizations as time allows. A large part of his responsibility will be advising and assisting other expatriates in reaching their language and culture learning goals. This is a crucial support role that equips and enables the expatriates within SIM Bangladesh to be effective and efficient in reaching their program's goals and thus partnering in meeting the Government's objectives as set out in the document, 'Unlocking the Potential: A National Strategy for Accelerated Poverty Reduction.' (October 2005).

See Annex-E for individual program objectives.

In addition to the specific program objectives mentioned in this section, SIM Bangladesh seeks to enter informal, mutually supportive relationships with other organizations and people involved in the development of Bangladesh. This project seeks to encourage and assist other organizations by providing technical services according to the specialized knowledge, skills, qualifications and credentials of our personnel.

2. Significant accounting policies

- a. The financial statements have been prepared on generally accepted accounting principles under historical cost convention.
- b. Donor grants received are initially recorded as Income.
- c. SIM Bangladesh only records fixed assets if they have a value when purchased or obtained of ten thousand taka or more. Depreciation on Fixed assets are charged on Reducing Balance Method.





Notes	Particular	Amount in Taka	
		2021-2022	2020-2021
3.00	Fixed assets		
	Opening balance (Cost)	223,729	185,500
	Add: Addition during the year	62,800	61,229
	Adjust During the year	-	23,000
	Closing Balance	286,529	223,729
	Opening Balance (Accumulated Dep)	114,685	90,226
	Less: Depreciation charged for the year	42,962	36,350
	Adjust During the year	-	11,891
	Closing balance	157,647	114,685
	Net Fixed Asset	128,882	109,044
4.00	Cash & Bank Balance		
	Cash in hand	137,063	148,535
	Cash at bank	339,837	2,047,510
		476,900	2,196,045
4.01	Cash In hand		
	TCW/URP	5,484	9,197
	TCF/TEC	12,342	7,302
	TCE/UNE	14,062	34,539
	TCS/Savar	-	36,829
	MCC	44,675	168
	TCE/UNE Security Diposit	26,000	26,000
	MCC Security Diposit	34,500	34,500
		137,063	148,535
4.02	Cash at Bank		
	Details Shown in below:	Cash in Bank	Cash in Bank
		Taka	Taka
	Location	Name of the Bank & A/C No.	
	Dhamondi	ABBL Ltd (Mother account) 4021-639699-000	97,517
	Faridpur	DBBL 189-110-0005402	21,052
	Dhaka	AB Bank Ltd. 4021-595024-000	137,040
	Pragati Sarani	AB Bank Ltd. 4028-770176-430	63,984
	Rajshahi	AB Bank Ltd.	15,245
	Total		339,837
			2,047,510
5.00	VAT & IT		
	TNWDC/URP	83,162	72,661
	TCF/TEC	5,318	-
	TCC/E4S	-	3,600
	TCE/UNE	107,567	84,800
	TCS/ Savar	12,000	12,000
	MCC	31,252	28,400
		239,299	201,461





Notes	Particular	Amount in Taka	
		2021-2022	2020-2021
6.00	Fund Account		
	Opening balance	2,081,955	(989,449)
	Income over Expenditure/Expense over Income	(1,792,651)	3,071,403
		289,304	2,081,955
6.01	Loan From Project - 2		
	Opening balance	-	1,328,723
	Add: Addition during the year	-	-
		-	1,328,723
	Less: Adjustment During the year		1,328,723
	Closing balance	-	-
7.00	Gratuity		
	Opening Balance	223,135	181,602
	Received	93,344	72,530
		316,479	254,132
	Payment	-	30,997
	Closing balance	316,479	223,135
8.00	Local Income		
	TCS	10,500	14,000
	TEC/TCF	1,800	3,000
	URP/TCW	-	34,360
	UNE/TCE	692	7,410
	MCC	-	-
		12,992	58,770
9.00	Supplies		
	URP- Stationary	2,863	2,430
	TEC-Stationary	485	-
	E4S -Stationary	-	280
	UNE-Stationary	4,850	1,600
	Savar TC-Stationary	300	1,032
	MCC-Stationary	38,465	7,526
	URP-photocopy	3,410	3,492
	UNE- photocopy	2,464	1,478
	Savar TC-photocopy	1,728	1,883
	TC-F photocopy	5,330	-
	MCC photocopy	13,537	6,742
	URP Other Consumables Store	870	2,830
	UNE Other Consumables store	-	2,064
	Savar TC Consumables Store	2,490	6,500
		76,792	37,857





Notes	Particular	Amount in Taka	
		2021-2022	2020-2021
10.00	Salary and honorarium		
	URP-Pay of Project Personnel (Local)	2,320,888	1,950,421
	URP-All Allowances of Project Personnel	139,752	85,551
	TEC	-	-
	E4S	-	51,500
	UNE -Pay of Project Personnel (Local)	732,682	583,933
	UNE-All Allowances of Project Personnel	215,471	167,166
	Savar TC-Pay of Project Personnel (Local)	568,750	531,700
	Savar TC All Allowances of Project Personnel	-	-
	MCC	474,217	425,079
		4,451,760	3,795,350
11.00	Contingency		
	Gift,Schorlarship & Awareness	16,880	12068
		16,880	12,068
12.00	Accommodation		
	URP	376,000	339,965
	TEC	-	-
	E4S	-	18,000
	UNE	506,000	424,000
	Savar TC	60,000	60,000
	MCC	148,000	142,000
		1,090,000	983,965
13.00	Other Expense		
	Other supplies and services	187,497	125,979
	Bank charges	4,764	7,555
	Medical	1,450	3,170
	Consultancy	-	250
		193,711	136,954



Society for International Ministries (SIM) Bangladesh

Transformation Center Project # 1

Fixed Asset Schedule

As of 30-06-2022

Particulars	COST			Rate of Dep.	DEPRECIATION			Written Down Value as on 30-06-2022	
	Balance as on 30-06-2021	Add. During the year	Adjust During the year		Balance as on 30-06-2022	Charged for the year	Adjust During the year		Balance as on 30-06-2021
Computer (URP)	41,000	-	-	25%	41,000	-	28,028	31,271	9,729
Computer (URP)	41,000	-	-	25%	41,000	-	28,028	31,271	9,729
Laptop (UNE)	21,500	-	-	25%	21,500	-	14,697	16,398	5,102
AC (UNE)	20,000	-	-	25%	20,000	-	11,563	13,672	6,328
Sofa Set (UNE)	14,000	-	-	25%	14,000	-	6,125	8,094	5,906
Computer (UNE)		46,800		25%	46,800		11,700	11,700	35,100
Steel Rack (UNE)		16,000		25%	16,000		4,000	4,000	12,000
IPS (MCC)	25,000	-	-	25%	25,000	-	10,938	14,453	10,547
Sewing Machine (URP)	29,200	-	-	25%	29,200	-	7,300	12,775	16,425
Epson Printer (URP)	18,000	-	-	25%	18,000	-	4,500	7,875	10,125
Chair (URP)	14,029	-	-	25%	14,029	-	3,507	6,138	7,891
Total	223,729	62,800	-		286,529	-	114,685	157,646	128,883

As of 30-06-2021

Particulars	COST			Rate of Dep.	DEPRECIATION			Written Down Value as on 30-06-2021	
	Balance as on 01-07-2020	Add. During the year	Adjust During the year		Balance as on 01-07-2020	Charged for the year	Adjust During the year		Balance as on 30-06-2021
Computer (URP)	41,000	-	-	25%	41,000	-	23,704	28,028	12,972
Computer (URP)	41,000	-	-	25%	41,000	-	23,704	28,028	12,972
Refrigerator (URP)	13,000	-	13,000	25%	-	13,000	7,516	-	-
Laptop (UNE)	21,500	-	-	25%	21,500	-	12,430	14,697	6,803
AC (UNE)	20,000	-	-	25%	20,000	-	8,750	11,563	8,438
Printer (UNE)	10,000	-	10,000	25%	-	10,000	4,375	-	-
Sofa Set (UNE)	14,000	-	-	25%	14,000	-	3,500	6,125	7,875
IPS (MCC)	25,000	-	-	25%	25,000	-	6,250	10,938	14,063
Sewing Machine (URP)		29,200		25%	29,200		7,300	7,300	21,900
Epson Printer (URP)		18,000		25%	18,000		4,500	4,500	13,500
Chair (URP)		14,029		25%	14,029		3,507	3,507	10,522
Total	185,500	61,229	23,000		223,729	23,000	90,228	114,685	109,044



Form FD - 4
Auditors Certificate

We have audited the Accounts of the "Transformation Center Project" Project No. 1 of Society for International Ministries (SIM)-Bangladesh for the year ended 30 June 2022 Registered under Foreign Donation (Voluntary Activities) Regulation Ordinance 1978 vide Registration No. DSW/FDO/R – 105 Dated 3 September 1981 and examined all relevant books and vouchers on test basis and certify that according to the audited accounts."

1. The brought forward Foreign Donation at the beginning of the year was Tk.2,196,045
2. The Foreign Donation amounting to Tk. 5,088,000 was received by the project during the year.
3. The Balance of unutilized Foreign Donation of the Project was Tk. 476,900
4. Foreign Donation amounting to Tk.6,807,145 have been utilized for the following purposes.

Head of expenditure	Amount as per approved budget	Amount Actually Spent	Difference if any
As per Approved Budget of the program (Annexure A/1)	11,110,908	6,807,145	4,303,763
Total	11,110,908	6,807,145	4,303,763

5. Certified that SIM has maintained the accounts of Foreign Donation and records relating thereto in the manner specified as in section 5 of the Foreign Donation (voluntary Activities) Regulations Ordinance, 1978 read with rule 6 and 7 to the said ordinance.

6. The information furnished above is correct and checked by us.

Ata Khan

ATA KHAN & CO.

Chartered Accountants

Name: Maqbul Ahmed

Address: 67, Motijheel C/A,

Enlistment Number-25

Date: 31.01.2022

Dated: Dhaka
12-Sep-2022



TRANSFORMATION CENTER PROJECT

Details of Estimated Cost of the Project
Cost in Bangladesh Taka
Financial Year-5

Head of Expenditure	Total		
(i) Civil Construction, if any	:	Nil	
(ii) Other material inputs including Furniture and Fixtures	:	Nil	
(iii) Personnel	:	Number	Man Month
	:	28	336
(a) Chief Executive (Please Specify Whether Foreign Or Local)	:		4,451,760
(b) Other Managerial	:		
(i) Foreign	:	06	72
(ii) Local	:	02	24
(c) Skilled	:		
(i) Foreign	:	03	36
(ii) Local	:	14	168
(d) Unskilled	:	03	36
Total (a+b+c)	:	28	336
(iv) Consultants	:		
(a) Foreign	:	Nil	
(b) Local	:	Nil	
Total (a+b)	:	Nil	
(v) Revolving loan fund	:		Nil
(vi) Training	:		27,374
Field duration	:		
Number of Trainees	:		
(vii) Seminar/Workshop/Conferences	:		255,129
(viii) Office Accommodation	:		1,090,000
(ix) Office equipment	:		62,800
(x) Vehicles (Details of office equipment and vehicles are to be given in the format at Annexure-B)	:		Nil
(xi) Travelling allowances and daily allowances (TA & DA) for Consultant and project personnel)	:		50,323
(xii) Custom duty/VAT and Sales Tax (CDST)	:		239,299
(xiii) Head Office and Branch Office's expenses charged, if any on this project (Please specify item-wise)	:		
(xiv) Contingency	:		16,880
(xv) Others	:		193,711

N.B: Others figures are as per annexure A/1 other than the figure mentioning above)



Society For International Ministries
Transformation Centre Project # 1

Date of Govt. Approval of Memo No. 03.07.2666.665.68.231.20-1037 Dated: 01-09-2021
Date of Govt. Approval of Memo No. 03.07.2666.665.68.231.20-729 Dated: 27-06-2021
Accounts for the Year ended 30-06-2022

	Main Code	Sub Code	TNWDC/URP	TCF/TEC	TCE/UNE	TCS/Savar	MCC	Amount Actually Spent	Amount As Per Budget	Variance in amount	Vari. %	Reason for variance
Pay & Allowances	01											
Pay of Project Personnel (Local)		1	2,320,888		732,682	568,750	474,217	4,096,537	5,395,670	1,299,133	24%	Minor Variance
All Allowances of Project Personnel		6	139,752		215,471			355,223	937,174	581,951	62%	Less Required
Supplies and Services	02											
Travel		1	15,633	10,855	15,690	430	7,715	50,323	95,090	44,767	47%	Mid Variance
Rent Office		3	376,000		506,000	60,000	1,48,000	1,090,000	1,706,364	616,364	36%	Minor Variance
Water		6	9,600		-	6,000		15,600	12,194	(3,406)	-28%	Minor Variance
Electricity		7	22,647		10,615	2,580	1,461	37,303	61,528	24,225	39%	Mid Variance
Gas, cooking fuel		8	8,860		-	11,700		20,560	39,388	18,828	48%	Mid Variance
Research/Survey Expenses		10			-	-		-	2,965	2,965	100%	Not Used
Books and Periodicals		11	1,235		-	-		1,235	77,800	76,565	98%	Less Required
Advertising and publicity		13			-	-		-	25,872	25,872	100%	Not Used
Stationery, Seals and Stamps		15	2,863	485	4,850	300	38,465	46,963	122,299	75,336	62%	Less Required
Printing and Binding		16	1,200		-	-		1,200	4,750	3,550	75%	Less Required
Entertainment Expenses		17	28,679	12,030	17,984	360	50,230	109,283	118,165	8,882	8%	Less Required
Copying Charges		22	3,410	5,330	2,464	1,728	13,537	26,469	37,890	11,421	30%	Mid Variance
Computer Consumables		23	400	360	7,630	-		8,390	31,392	23,002	73%	Less Required
Functions/Ceremonies		24	-	-	2,470	-	10,520	12,990	70,810	57,820	82%	Mid Variance
Consumable Stores		26	870	-	-	2,490		3,360	27,894	24,534	88%	Mid Variance
Insurance/Bank Charges		28	2,519	700	-	-	1,545	4,764	17,610	12,846	73%	Mid Variance
Postage/Courier/Parcel		29	720	570	-	-	840	2,130	7,360	5,230	71%	Less Required
Telephone/Telegram/Teleprinter		30	10,855	-	5,146	-	1,497	17,498	26,834	9,336	35%	Mid Variance
Telex/Fax/Internet		31	6,000	-	7,000	-		13,000	23,824	10,824	45%	Minor Variance
Custom Duty/VAT		34	83,162	5,318	107,567	12,000	31,252	239,299	326,500	87,201	27%	Minor Variance
Freight and Transport Charges		39	-	-	-	-		-	26,500	26,500	100%	Not Used
Education Materials		41	55,965	11,525	78,721	6,100	9,168	161,479	272,278	110,799	41%	Mid Variance
Scholarship/Stipend		42	-	-	-	-		-	6,050	6,050	100%	Less Required
Gift/Qurban/Subsistence		43	3,655	-	-	-		3,655	14,622	10,967	75%	Not Used

	Main Code	Sub Code	TNWDC/URP	TCF/TEC	TCE/JUNE	TCS/Savar	MCC	Amount Actually Spent	Amount As Per Budget	Variance in amount	Vari. %	Reason for variance
Awareness/Motivational/Sensitization Adv	47		3,500	-	9,725			13,225	206,500	193,275	94%	Less Required
Seminar/Conference Expenses	48		137,654	-	68,827		48,648	255,129	215,500	(39,629)	-18%	Less Required
Training/TOT/Refreshes Expenses	49		7,749	-	17,000		2,625	27,374	70,962	43,588	61%	Less Required
Raw Materials and Spares	50		-	-	-		-	-	7,965	7,965	100%	Not Used
Seeds and Plants	51		-	-	-		-	-	200	200	100%	Not Used
Vaccine and Medicines	59		-	-	-		-	-	-	-	-	Mid Variance
Medical Expenses	61		-	-	-		1,450	1,450	33,500	32,050	96%	Less Required
Consultance (Doctor, Physiotherapy etc.)	65		-	-	-		-	-	7,420	7,420	100%	Less Required
Provisions and Foodstuff procurement	67		-	-	-		-	-	12,100	12,100	100%	Not Used
Other supplies and services	68		44,136	32,121	63,074		48,166	187,497	462,772	275,275	59%	Less Required
Repairs, Maintenance & Rehabilitation	03											
Furniture and Fixture repairs	4		5,600	-	3,200		1,450	10,250	42,550	32,300	76%	Mid Variance
School Building repairs	7		-	-	-		6,210	6,210	11,050	4,840	44%	Minor Variance
Computer and Office Equipment repairs	11		14,270	6,000	6,000		8,650	28,920	50,420	21,500	43%	Mid Variance
Machineries and Equipment	12		-	-	-		-	-	10,000	10,000	100%	Not Used
Other	18		815	-	1,100		1,450	3,365	17,246	13,881	80%	Mid Variance
Capital Expenditure	04											
Other Building	6		-	-	-		-	-	11,000	11,000	100%	Not Used
Machinery and other equipment (Medical)	12		-	-	-		-	-	61,000	61,000	100%	Less Required
Computer Softwares	14		-	-	-		-	-	59,400	59,400	100%	Not Used
Office equipment	15		-	-	62,800		62,800	62,800	252,000	189,200	75%	Less Required
Electrical Installation	35		-	-	-		-	-	16,500	16,500	100%	Not Used
Others	36		-	-	-		-	-	74,000	74,000	100%	Not Used
Total Expenditure			3,308,637	79,294	1,946,016	672,438	907,096	6,913,481	11,110,908	4,197,427		
Add: Gratuity Payment					692	10,500		12,992				
Less: Local Income				1,800	26,883			93,344				
Less: Gratuity Received			66,461									
Expenses of F. Donation			3,242,176	77,494	1,918,441	661,938	907,096	6,807,145	9,989,946	3,182,801		



Society for International Ministries (SIM) Bangladesh

Transformation Center Project (Project-1)
Utilization of Foreign Donation and Local Receipts
For the year ended 30 June 2022

Particulars	Foreign Donation	Local Receipt	Total (Taka)
Balance brought forward from 01 July 2022	2,196,045	-	2,196,045
Add: Received during the year	5,088,000	106,336	5,194,336
	7,284,045	106,336	7,390,382
Less: Payments for the year	6,807,145	106,336	6,913,481
Unutilized Balance as on 30 June 2022	476,900	-	476,900



Auditor's Comments as per the Terms of Reference (TOR) issued by the NGO Affairs Bureau, Government of the People's Republic of Bangladesh

Name of Organization: Society for International Ministries (SIM) – Bangladesh
Name of the Project : Transformation Center Project (Project # 1)

Condition -1: Requirement-

CA firm should maintain highest responsibility and impartial role in case of audit of NGOs.

Observation and Comments:

We have conducted the audit with due responsibility and kept ourselves fully independent while conducting the audit. We have also complied with the terms and conditions of the audit.

Condition-2: Requirement-

At the time of audit of accounts of NGOs each Firm will see if the following rules have been followed while implementing projects and the auditors will report accordingly:

- ❖ The Foreign Donations (Voluntary Activities) Regulation Ordinance, 1978;
- ❖ The Foreign Donations (Voluntary Activities) Regulation Rules 1978;
- ❖ The Foreign Contributions (Regulation) Ordinance 1982; and
- ❖ The Rules as per Circular No. 07.070.022.03.00.013.2010-90(500) dated 12-04-2012 issued by the Prime Minister's Office; and
- ❖ Project approval related FD-6, FD-7, FD-8 or FC-1 (where purpose and vision of the Project and detailed Head of Budget is mentioned); and
- ❖ Whether the Project has been implemented as per terms of the Project Approval Letter.

Observation and Comments:

From our verification, we observed that the SIM Bangladesh has complied with rules and regulations and procedures mentioned as above. SIM Bangladesh has also implemented the project and incurred expenses properly as per terms of approval of the FD-6, FD-7 or FC-1.

Condition-3: Requirement-

The CA Firm will have to submit along with audit report, the Audit Certificate as per the Bureau approved Form FD-4 and Annexure A-1 annexed there to regarding foreign donation receipts and expenditure. In FD-4 all information regarding foreign donation will be on cash basis, not on accrual basis. That means, no amount relating to foreign donation can be shown as negative or receivable. While writing the difference between approved budget as per FD-4, and actual expenditure total amount will have to be mentioned. In Annexure A/1 details of all these, i.e. head wise approved budget, actual expenditure, variance in terms of percentage and reason for variance will have to be described. Head/Sub-Head described in Annexure A/1 and budget against it shall be as per approved project (Annexure-C).



Observation and Comments:

Format FD-4 & Annexure-A/1 as prescribed by Bureau in respect of foreign donations are enclosed herewith Expenditure was incurred for the purpose of the project as mentioned in FD-6.

Condition-4: Requirement-

Separate audit report will have to be prepared for each project and the report shall be on the basis of project year (maximum for a period of 12 months). If there is any local income/donation in the project that has to be shown separately in separate column.

Observation and Comments:

Separate audit report is prepared for each project and the report is based on project year. The project accounts cover a period of 12 months from 1 July 2021 to 30 June 2022. Local income earned/donations received during the year have been shown separately.

Condition-5: Requirement

Mission, vision, objects of the project and main program and correct information about following matters will have to be mentioned in explained column:

01	Name of the project	:	Transformation Center Project		
02	Total period of the project	:	5 years (01 July 2017 to 30 June 2022).		
03	Number and date of the project approval memo	:	03.09.0000.666.68.069.17-381 Dated :24/09/2017 03.09.0000.666.68.069.17-21 Dated: 26/11/2019		
04	Number, date and amount of the & fund releasing memo	:	03.07.2666.665.68.231.20-1037 Dated: 01/09/2021		
05	(giving details of installments)	:	TAKA: 5,132,954		
06	Amount of foreign donation received	:	50,88,000		
07	Whether the foreign donation amount was received in mother account before release of fund	:	N/A		
08	Audit year (project year)	:	Year ended 30 June 2022.		
09	Project area (District, Upazilla):	:	Sl. No	Name of Districts	Name of Upazilla
			i.	Dhaka	Mohammadpur , Vatara, Savar
			ii.	Cumilla	Sadar
			iii.	Farijpur	Sadar, Charvodrason, Nagarkanda.
			iv.	Rajshahi	Sadar
10	Number of beneficiaries	:	5161		
11	Date of appointment of audit firm for conducting audit	:	05 June 2022		

Observation and Comments:

Goal, object and main Programs:

The overall objective of this Project is the development of community people, through which SIM as an NGO aims to assist the Government in meeting its objectives as set out in the document, 'Unlocking the Potential: A National Strategy for Accelerated Poverty Reduction.' (October 2005). This states that 'the principal goal of the Bangladesh Government's economic policy is to reduce poverty so as to gradually lift the vast majority of the people above the poverty line and improve the quality of life for the average citizen.' (1.1) The program and personnel of the Community Resources Development Project have been developed to assist the Government of Bangladesh in meeting this overall objective of poverty reduction and improved quality of life for all of the citizens of Bangladesh.

In addition to the specific program objectives mentioned in this section, SIM Bangladesh seeks to enter informal, mutually supportive relationships with other organizations and people involved in the development of Bangladesh. This project seeks to encourage and assist other organizations by providing technical services according to the specialized knowledge, skills, qualifications and credentials of our personnel.

I. Transformational Education Centers

The main objective of the Transformational Education Centre's (TECs) is to provide assistance, training and resource development in a variety of areas that will enable and encourage the further development of several urban communities. The TECs will empower people with skills and knowledge in the present in order to give them greater access to productive employment opportunities in the future.

Specific program objectives of the TECs include the following:

- Providing greater access to high quality relevant adult education to those living in our target communities who have the necessary ability but may lack the financial resources to obtain training at the more expensive private training institutes.
- To provide basic training in computer skills relating to the areas of word processing, spreadsheets, and databases. Particular emphasis will be given to both theoretical & 'hands on' approach to training.
- To provide additional specialized training in particular computer related areas such as Computer Aided Design, Desktop Publishing, E-commerce, Website Design and Programming Languages currently being used in the industry.
- To provide training in the area of foreign language development by native language speakers. An emphasis will be given to develop practical speaking ability in the various trade languages applicable to Bangladesh including English, Chinese, Korean, Arabic and other languages as appropriate.





- To provide site-specific training courses in other areas such as secretarial skills, tailoring, business start-up skills, adult literacy, teacher training and electronics and house wiring.
- To promote the development of staff and students in technical, personal, and moral areas. This will include the formation of site-specific support groups for staff and community members in a wide variety of interest areas and need.
- To provide other relevant training through occasional seminars that will allow participants to enhance their skills in the job market both at home and abroad.
- To conduct a variety of short-term camps for our community participants. These camps will focus on the needs of the community youth for development in sports and music. These camps will focus on the needs of community women and families, such as those with physical or mental disabilities.
- To maintain contact with former students to aid in their further development in regards to small business finances/accounting, family life, adult education, and various personal needs.

II. West Dhaka Urban Renewal Program

This Project aims to provide assistance, training and resource development in a variety of areas that will enable and encourage the further development of West Dhaka. Our objective is to improve the livability of West Dhaka by the implementation of a variety of community based activities. These activities will provide for the development of human resources in a variety of areas.

Specific program objectives for human resource development within West Dhaka include the following:

- Provide for the development and uplift of community residents through both men's and women's Adult Literacy Groups.
- Provide for improved health care delivery to community residents through Primary Health Care Centers and Training.
- Provide for improved access to clean water, proper sanitation, adequate nutrition and assistance with special needs through the training and support of Community Health and Support Groups.
- Provide for improved quality of life and freedom from chronic pain for those needing Physiotherapy and Occupational Therapy assistance in our target areas.
- Providing a second chance to those West Dhaka children who have either not enrolled or dropped out of primary school through our Single Class Primary Schools in the community.
- Encouraging the educational, physical and moral development of the children in our target areas through community based Children's Coaching Centers.



Condition-6: Requirement-

Balance Sheet, Income & Expenditure Account and Receipts & Payments Account will be part of audit report and these will bear signature of the authority of the NGO. If at any particular case balance sheet is not required, reason for such non Requirements will have to be explained. Whether Receipts and Payments Account has been prepared as per head of accounts maintained in the ledger book of the NGO is to be ensured. In the head of accounts (i.e. contingencies and others) where total expenditure has been shown, break up is to be attached in the notes.

Observation and Comments:

Balance sheet, Income & Expenditure Account and Receipts and Payments Account have been incorporated in audit report. Receipts and Payments Account has been prepared in conformity with the head of accounts maintained in the ledger book of the NGO. Break-up of the gross expenditure is given below:

Contingencies:

There are no expenses incurred on contingency in this year.

Other expenses:

Sl. No.	Particulars	Amount (Taka)
(1)	Other supplies and services	187,497
(2)	Bank charges	4,764
(3)	Medical	1,450
	Total	193,711

Condition-7: Requirement-

In each page of NGO's audit report page number should be given. Initial of competent authority of the CA Firm and common seal should be given on each page. However full signature of the auditor should be given on Auditors' Report, Balance Sheet, Account Statement, FD-4 Certificate and on report as per TOR. Below the full signature full name of the FCA/ACA with designation should be written. In the audit reports of NGOs following sequence should be maintained:

First Part:

- Certificate of the auditor mentioning scope, opinion etc.
- Balance Sheet
- Income & Expenditure Account/Statement
- Receipts & Payments Account/Statement
- Notes to Financial Statements
- Schedule/Appendix/Other Statements



Second Part:

- FD-4 Certificate
- Annexure A/1
- Notes to FD-4 (if any)
- TOR of NGO Bureau. Report is to be submitted as per Requirements of TOR (Conditions of TOR are to be followed exactly).

Observation and Comments:

Each page of the NGO audit report contains page number, initial of authorized person of CA firm and common seal and Auditor's certificate, balance sheet, accounts statements, FD-4 certificate and report as per TOR contain full signature of the Auditor. Moreover, NGO audit reports have the above-mentioned sequence.

Condition-8: Requirement-

In case of multi-years project, if audit was conducted in previous year, if so, if audit report was sent to NGO Bureau is to be mentioned in the audit report. If audit was done in previous year and if report was sent to the Bureau is to be mentioned, in case of continuous project, i.e. if the project was continuing in previous year in same name/in same nature.

Observation and Comments:

We confirm that we have not carried-out the audit continuously for more than 5 years of this project.

Condition-9: Requirement-

After completion of audit one copy (original copy) of audit report in sealed envelope should be sent directly to Deputy Director (Inspection & Audit) NGO Affairs Bureau Dhaka.

Observation and Comments:

One copy of audit report in sealed envelope sent directly to Deputy Director (Inspection & Audit) NGO Affairs Bureau Dhaka.

Condition-10: Requirement-

Mention the first registration date, registration number and renewal date of the NGO with NGO Affairs Bureau.

Observation and Comments:

The registration number of SIM Bangladesh with NGO Affairs Bureau is 105. The first registration was on 03.09.1981 and renewed on 16.01.2020 for the period from 15-05-2020 to 14-05-2030.



Condition-11: Requirement-

Whether NGO has complied clause 7 of Foreign Donation (voluntary Activities) Regulation Rules, 1978 in regard to foreign donation received through a single Bank Account. If foreign money has been received in more than one Bank Account, mention related Bank name, and Account Number & donation amount.

Observation and Comments:

The NGO has received all foreign donations through a single Bank Account.

Condition-12: Requirement-

Mention the NGO Bureau approved bank account (mother account) number, bank name, branch name, amount of donation with date & donor name for the related project year. Mention project bank account number, bank name, branch name, amount of bank balance. Mention whether bank reconciliation of mother bank account & project bank account has been done and found correct.

Comments:

Details of approved bank account by NGO Affairs Bureau to receive foreign donations:

Amount of donation with Date: 07 Nov 2021	:	Taka 5,088,000.00
Amount of Bank Balance	:	Taka 339,837.00
Name of the Bank (Mother account)	:	AB Bank Ltd
Bank Branch	:	Dhanmondi Branch
Bank Account No.	:	4021-639699-000
Amount of Bank Balance	:	Taka 97,517.00
Name of the Bank (Project Accounts)	:	AB Bank Ltd
Bank Branch	:	Dhanmondi Branch
Bank Account No.	:	4021-595024-000
Amount of Bank Balance	:	Taka 137,040.00
Name of the Bank (Project Accounts)	:	AB Bank Ltd
Bank Branch	:	Pragati Sarani Branch
Bank Account No.	:	4028-770176-430
Amount of Bank Balance	:	Taka 68,984.00
Name of the Bank (Project Accounts)	:	Dutch Bangla Bank Ltd
Bank Branch	:	Faridpur Branch
Bank Account No.	:	189110000-5402
Amount of Bank Balance	:	Taka 21,052.00

Name of the Bank (Project Accounts)	:	AB Bank Ltd
Bank Branch	o	Rajshahi Branch
Bank Account No.	:	4202-778366-300
Amount of Bank Balance	:	Taka 15,245.00

Name Of The Donor	:	SIM International USA
-------------------	---	-----------------------

Condition-13: Requirement-

Details of goods in kind (if any received by NGO) shall be mentioned in FD-4 separately or cumulatively with proper valuation & submission of statement of its uses & balances as per FD-5.

Comments:

As reported by Concern SIM Bangladesh no Donation in the form of goods were received during the period under audit.

Condition-14: Requirement-

Separately mention the bank interest earned/exchange gain received on donation in accounts statement and mention NGO Affairs Bureau approval for its utilization.

Comments:

The Organization has not received interest/exchange gain on foreign donation amount.

Condition-15: Requirement-

Mention whether NGO has followed section 6 of Foreign Donations (Voluntary Activities) Regulation Rules, 1978 to maintain double entry system of accounting in regard to cashbook/bankbook, ledger book, stock register, asset register & other register.

Comments:

The accounts of SIM Bangladesh are maintained under double entry system of book-keeping and ledger book and other registers have been maintained properly for "Transformation Center Project". And they have followed all required conditions of section 6 of the Foreign Donations (Voluntary Activities) Regulation Rules, 1978 in the above matter.

Condition-16: Requirement-

Mention whether NGO has for Foreign Aided Project (with previous project) maintains separate or consolidated accounts for Revolving Loan Fund (RLF) for ongoing and completed project and whether get the separate accounts audited independently. If the NGO not maintained separate set of accounts for consolidated RLF by the foreign donation money, the received service charge shall be mentioned as income from the loan disbursed from project.



Comments:

The project has no revolving loan fund.

Condition-17: Requirement-

Mention whether NGO has obtained certificate from Micro Credit Regulatory Authority for implementing micro credit program from the foreign donation money.

Comments:

Not applicable.

Condition-18: Requirement-

Mention whether NGO has incurred any expenditure in foreign currency, if yes, mention details.

Comments:

No expenditure was made in foreign currency by the organization out of the receipt of foreign donation of the project during the period under audit.

Condition-19: Requirement-

Whether excess expenditure over budget has been incurred or adjusted with other budget line items or unapproved budget line items adjustments with approved budget line. If yes, mentioned the details of the purpose of making the excess expenditure with reason.

Comments:

Budget variance with comments has been given in Annexure-A/1 enclosed with the report.

Condition-20: Requirement-

The salaries and allowances of officer/staff and any other expenses above Taka 10,000 are to be paid by bank cheque and bank transfer as per instruction in relevant circular. If the NGO has non-compliance with that and paid in cash, that should be mentioned in the report.

Comments:

The salaries and allowances of officer/staff of the organisation are made through bank transfer and expenses above Taka 10,000 are paid through bank transfer by SIM Bangladesh.

Condition-21: Requirement-

Given the detail information about the sources of the loan if, money has been borrowed to implement the project activities and concern approval of the executive committee of NGO.

Comments:

Not applicable.



Condition-22: Requirement-

Whether any member of General Committee or Executive Committee has received salary allowances & honorarium in any form, if yes, give the details with Executive Committee approval. Mention the details of the full/part salary-allowances/honorarium received from the project/other projects by the Executive Head of the Audited Project.

Comments:

No salary-allowances/honorarium has been paid out to the member of the General Committee and Executive Committee during the Audit Period.

Condition-23: Requirement-

Mention whether the Internal Control System of the NGO is satisfactory.

Comments:

During our verification we observed that including the following policies/requirements Internal Control System of SIM Bangladesh is satisfactory.

1. Accounting Policy
2. Procurement/Purchase Policy
3. Asset Management Policy

Condition-24: Requirement-

Whether any money was refunded to the Donor Agency, if refunded whether NGO Bureau approval was taken, details are to be given.

Comments:

No money was refunded to the donor during the period under audit.

Condition-25: Requirement-

Mention whether of Revenue Stamp has been used and VAT/Tax has been deducted from bill/vouchers in appropriate cases and the same has been deposited into Government Treasury as per law of the country/Government Rules & Regulations. Mention, separately the deposited figure of VAT/Tax to Government Treasury

Comments:

Revenue Stamp has been used & tax has been deducted from bill/vouchers in appropriate cases. During the year VAT and Tax **Taka 239,299.00** has been deducted and deposited into Government Treasury as per law of the country/Governments rules and regulations.

Project-1 VAT & TAX Document

F/Y:2021-2022

Sl. No.	Head of expenses according to annexure-A/1(with subtitle)	Amount of expense (Taka)	Deductible amount		Deducted Amount		Deposited amount in Govt. Treasury (Taka)		Outstanding amount (Taka)		Treasury/ Mushok Challan No. & Date
			4	5	6	7	8	9	10	11	
		3	VAT	IT	VAT	IT	VAT	IT	VAT	IT	
1	House Rent June-2021	1,000	150	50	150	50	150	50	-	-	Ch no- 43, 44 Date: 15.07.21
2	House Rent July 2021	29,500	4,425	1,475	4,425	1,475	4,425	1,475	-	-	Ch no- 30, 31 Date: 05.08.21
3	House Rent August-2021	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 14, 13 Date: 06.09.21
4	House Rent September-2021	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 18, 19 Date: 06.10.21
5	House Rent October-2021	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 10, 11 Date: 04.11.21
6	House Rent November-2021	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 62, 61 Date: 11.28.21
7	House Rent December-2021	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 33, 32 Date: 12.21.21
8	Vat on Food Purchase	2,080	156		156		156		-	-	Ch no- 42 Date: 02.01.22
9	Vat On Diary 2022	2,644	262		262		262		-	-	Ch no- 86 Date: 17.01.22
10	House Rent January 2022	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 42, 41 Date: 31.01.22
11	House Rent February-2022	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 01, 02 Date: 24.02.22
12	House Rent March-2022	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 08, 07 Date: 28.03.22
13	House Rent April-2022	31,500	4,725	1,575	4,725	1,575	4,725	1,575	-	-	Ch no- 07, 08 Date: 21.04.22





Sl. No.	Head of expenses according to annexure-A /1 (with subtitle)	Amount of expense (Taka)		Deductible amount		Deducted Amount		Deposited amount in Govt. Treasury (Taka)		Outstanding amount (Taka)		Treasury/ Mushok Challan No. & Date
		3	4	5	6	7	8	9	10	11		
	2		VAT	IT	VAT	IT	VAT	IT	VAT	IT		
14	Vat On SIM F.C 2022	137,654	5,304		5,304	-	5,304	-	5,304	-	-	Ch no- 127 Date: 03.04.22
15	House Rent May-2022	31,500	4,725	1,575	4,725	1,575	4,725	1,575	4,725	1,575	-	Ch no- 16, 17 Date: 30.05.22
16	House Rent June-2022	31,500	4,725	1,575	4,725	1,575	4,725	1,575	4,725	1,575	-	Ch no- 34, 33 Date: 26.06.22
17	IT A/Y: 17-18, Fine, Interest			2,040	-	2,040	-	2,040	-	2,040	-	Ch no- T-08 Date: 15.06.22
18	SIM Diary	881	88	-	88	-	88	-	88	-	-	Ch no- 86 Date: 17.01.22
19	IT A/Y: 17-18, Fine, Interest	128,171	-	5,230	-	5,230	-	5,230	-	5,230	-	Ch no- T-08 Date: 15.06.22
20	House Rent	40,000	6,000	2,000	6,000	2,000	6,000	2,000	6,000	2,000	-	Ch no- 98,99 Date: 12.08.21
21	House Rent	36,000	5,400	1,800	5,400	1,800	5,400	1,800	5,400	1,800	-	Ch no- 410,411 Date: 15.09.21
22	House Rent	36,000	5,400	1,800	5,400	1,800	5,400	1,800	5,400	1,800	-	Ch no- 20,21 Date: 30.09.21
23	Computer	46,800	2,340	-	2,340	-	2,340	-	2,340	-	-	Ch no- 22 Date: 30.09.21
24	House Rent	36,000	5,400	1,800	5,400	1,800	5,400	1,800	5,400	1,800	-	Ch no- 184,183 Date: 10.11.21
25	House Rent	36,000	5,400	1,800	5,400	1,800	5,400	1,800	5,400	1,800	-	Ch no- 40,41 Date: 06.12.21
26	House Rent	36,000	5,400	1,800	5,400	1,800	5,400	1,800	5,400	1,800	-	Ch no- 02,03 Date: 28.12.21
27	VAT on SIM Diary	1,763	175	-	175	-	175	-	175	-	-	Ch no- 86 Date: 17.01.22
28	House Rent	36,000	5,400	1,800	5,400	1,800	5,400	1,800	5,400	1,800	-	Ch no- 92,93 Date: 31.01.22



Sl. No.	Head of expenses according to annexure-A / (with subtitle)	Amount of expense (Taka)	Deductible amount		Deducted Amount		Deposited amount in Govt. Treasury (Taka)		Outstanding amount (Taka)		Treasury/ Mushok Challan No. & Date
			4	5	6	7	8	9	10	11	
	2	3	VAT	IT	VAT	IT	VAT	IT	VAT	IT	
29	House Rent	50,000	7,500	2,500	7,500	2,500	7,500	2,500	-	-	Ch no- 12,13 Date: 10.03.22
30	Family Conference	68,827	2,652	-	2,652	-	2,652	-	-	-	Ch no- 127 Date: 03.04.22
31	House Rent	50,000	7,500	2,500	7,500	2,500	7,500	2,500	-	-	Ch no- 305,306 Date: 11.04.22
32	House Rent	50,000	7,500	2,500	7,500	2,500	7,500	2,500	-	-	Ch no- 459,460 Date: 11.05.22
33	House Rent	50,000	7,500	2,500	7,500	2,500	7,500	2,500	-	-	Ch no- 479,478 Date: 12.06.22
34	House Rent	50,000	7,500	2,500	7,500	2,500	7,500	2,500	-	-	Ch no- 83,84 Date: 28.06.22
35	Steel Rack	16,000	1,200	-	1,200	-	1,200	-	-	-	Ch no- 01 Date: 29.06.22
36	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 1,4 Date: 09.08.21
37	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 2,3 Date: 09.08.21
38	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 2,3 Date: 27.09.21
39	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 1,2 Date: 28.10.21
40	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 1,2 Date: 21.11.21
41	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 4,5 Date: 26.12.21
42	House Rent	5,000	750	250	750	250	750	250	-	-	Ch no- 1,2 Date: 24.01.22

Sl. No.	Head of expenses according to annexure-A /1 (with subtitle)	Amount of expense (Taka)	Deductible amount		Deducted Amount		Deposited amount in Govt. Treasury (Taka)			Outstanding amount (Taka)		Treasury/ Mushok Challan No. & Date
			4	5	6	7	8	9	10	11		
			VAT	IT	VAT	IT	VAT	IT	VAT	IT		
	2											
43	House Rent	5,000	750	250	750	250	750	250	750	250	-	Ch no- 16,17 Date: 23.02.22
44	House Rent	5,000	750	250	750	250	750	250	750	250	-	Ch no- 1,2 Date: 31.03.22
45	House Rent	5,000	750	250	750	250	750	250	750	250	-	Ch no- 2,3 Date: 25.04.22
46	House Rent	5,000	750	250	750	250	750	250	750	250	-	Ch no- 2,3 Date: 29.05.22
47	House Rent	5,000	750	250	750	250	750	250	750	250	-	Ch no- 22,23 Date: 19.06.22
48	House Rent	12,000	1,800	600	1,800	600	1,800	600	1,800	600	-	Ch no- 01,02 Date: 19.07.21
49	House Rent	12,000	1,800	600	1,800	600	1,800	600	1,800	600	-	Ch no- 06,07 Date: 01.09.21
50	House Rent	12,000	1,800	600	1,800	600	1,800	600	1,800	600	-	Ch no- 12,13 Date: 30.09.21
51	House Rent	12,000	1,800	600	1,800	600	1,800	600	1,800	600	-	Ch no- 07,08 Date: 03.11.21
52	House Rent	12,500	1,875	625	1,875	625	1,875	625	1,875	625	-	Ch no- 30,31 Date: 30.11.21
53	House Rent	12,500	1,875	625	1,875	625	1,875	625	1,875	625	-	Ch no- 07,08 Date: 29.12.21
54	Resturent Food	1,755	88	-	88	-	88	-	88	-	-	Ch no- 03 Date: 06.01.22
55	VAT on SIM Diary	3,349	332	-	332	-	332	-	332	-	-	Ch no- 86 Date: 17.01.22
56	House Rent	12,500	1,875	625	1,875	625	1,875	625	1,875	625	-	Ch no- 25,26 Date: 25.01.22



Sl. No.	Head of expenses according to annexure-A /1 (with subtitle)	Amount of expense (Taka)	Deductible amount		Deducted Amount		Deposited amount in Govt. Treasury (Taka)		Outstanding amount (Taka)		Treasury/ Mushok Challan No. & Date
			4	5	6	7	8	9	10	11	
	2	3	VAT	IT	VAT	IT	VAT	IT	VAT	IT	
57	House Rent	12,500	1,875	625	1,875	625	1,875	625	-	-	Ch no- 02,03 Date: 23.02.22
58	Resturent Food	1,220	61	-	61	-	61	-	-	-	Ch no- 01 Date: 23.02.22
59	House Rent	12,500	1,875	625	1,875	625	1,875	625	-	-	Ch no- 01,03 Date: 04.04.22
60	Resturent Food	6,730	337	-	337	-	337	-	-	-	Ch no- 02 Date: 04.04.22
61	House Rent	12,500	1,875	625	1,875	625	1,875	625	-	-	Ch no- 06,07 Date: 04.04.22
62	Resturent Food	5,560	834	-	834	-	834	-	-	-	Ch no- 09 Date: 25.05.22
63	House Rent	12,500	1,875	625	1,875	625	1,875	625	-	-	Ch no- 10,11 Date: 25.05.22
64	House Rent	12,500	1,875	625	1,875	625	1,875	625	-	-	Ch no- 02,03 Date: 20.06.22
Total			177,479	61,820	177,479	61,820	177,479	61,820	-	-	

Total Vat Paid=	177,479
Total IT Paid=	61,820
Total VAT & IT Paid =	239,299

In Word: Two Hundred Thirty Nine Thousand Two Hundred And Ninety Nine Taka



Total VAT & IT Paid for "Transformation Center Project" During F/Y: 2021-2022

Total VAT & IT Paid MCC	=	31,252
Total VAT & IT Paid TCE	=	107,567
Total VAT & IT Paid TCW/TNWDC/URP	=	83,162
Total VAT & IT Paid TCF	=	5,318
Total VAT & IT Paid TCS	=	12,000
Total VAT & IT PRO-1	=	239,299

Condition-26: Requirement-

It should be reported whether the NGO, as a legal entity, submits income tax return to NBR as per Income Tax Ordinance 1984 for each year and whether there is any foreigner employee in the organization, if so whether he/she gives Income Tax Return of the previous year and if assessments were settled or not.

Comments:

SIM Bangladesh has submitted Income Tax Return as per Income Tax Ordinance 1984. The TIN number is: **8621-2236-4562/Circle 101**. The foreigner employees submitted their Income Tax Returns and the assessments were completed.

Condition-27: Requirement-

Mention whether NGO has any Income Generating Activities-IGA under the project. If yes, then give the name of IGA and if tax has been paid for the earned income or tax exemption certificate has been collected from NBR.

Comments:

There is no Income Generating Activities under the Project.

Condition-28: Requirement-

Give the details whether any officer/employee/any member of Executive Committee or General Committee of the NGO has visited foreign country with the money received from foreign sources/tickets/receiving other facilities in this case. Whether approval for such visit has been taken from NGO Bureau and given the details of it.

Comments:

There is no approved budget head for foreign travel and no officer/employee, member of executive committee or general committee availed foreign travel by using the project's fund during the year under audit.

Condition-29: Requirement-

Enclose statement of fixed assets owned by NGO during the time of audit. Whether fixed assets/deed/house rent contract/donated land/vehicle & other assets have been in the name of NGO.

Comments:

All Fixed Assets, vehicle and other Asset's list has been attached to the Financial Statement and such Assets are purchased/registered/rented on behalf of SIM Bangladesh.



Condition-30: Requirement-

If fixed/current assets transferred or sold in project which was purchased from project fund. If done was approval from NGO Affairs Bureau obtained.

Comments:

Fixed/current assets have not sold or transferred during this year.

Condition-31: Requirement-

Whether the audit firm submits management letter mentioning inconsistencies and irregularities to the NGO Management and one copy of the same shall be submitted to Deputy-Director (Inspection & Audit) with audit report. If this type of letter/report is not needed, it shall be mentioned.

Comments:

Not applicable.

Condition-32: Requirement-

One CA Firm cannot audit the same project of same NGO continuously for more than 5 years. This shall be confirmed by the CA Firm that the Firm has not carried out the Audit continuously for more than 5 years.

Comments:

We confirm that we have not carried-out the audit continuously for more than 5 years of this project.

Condition-33: Requirement-

Mention the names of Members of Executive Committee/Governing Body/ Management Committee of the NGO.

Comments:

List of Executive Committee Members are as follows:

Name	Designation
Andrew John McIvor	Country Director
Sahanaj Akther	Treasurer
Jake Peter Martinson	Personnel Coordinator
Stefen Sarah	Member

Condition-34: Requirement-

Mention whether the NGO has incurred the audit fees from the project.

Observation and Comments:

SIM Bangladesh has incurred the audit fees from the following project.

Project Name	Portion of Audit Fees
Education and Training	65%
Delta Development Project	25%
Beeztola Education Project	10%

Condition-35: Requirement-

Audit report shall contain the memo number, serial number with date of CA Firm's enlistment and renewal.

Observation and Comments:

Enlistment & Renewal: Serial No. 25, memo no. 03.07.2666.657.43.253.17-619 Dated: 31 January 2022.

Condition-36: Requirement-

Expression of an opinion after due examination whether all the financial transaction of the organization are free from money laundering and terrorist financing.

Observation and Comments:

After due examination, we opine that there were no indication of involvement of Society for International Ministries (SIM) Bangladesh with any money laundering and terrorist financing activities.

Condition-37: Requirement-

Conditions for project approval are followed accordingly and the audit firm should have a detailed opinion, including proof that the local administration has been involved in the implementation of the project.

Observation and Comments:

The project management has informed us that the local authority was involved, and they have applied to the local authority for obtaining certificate which is under process.



Condition-38: Requirement-

Whether audit activities have been performed within the stipulated time; if not, the justification for delay is to be mentioned.

Observation and Comments:

Audit activities have been done in due time.


Condition-39: Requirement-

DVC (Document Verification Code) have to be insert in the audit report.

Observation and Comments:

The DVC (Document Verification Code) Number of the audit report is **2209120587AS714495**

Dated: Dhaka
12-Sep-2022


(Maqbul Ahmed, FCA)
Enrollment No.-587
Managing Partner
ATA KHAN & CO.
Chartered Accountants
Address: 67 Motijheel, 1st floor
Commercial Area
Dhaka-1000

